

City of London Corporation Committee Report

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| Committee(s): Licensing Committee – For Information | Dated: 05/02/2026 |
| Subject: Delegated decisions of the Executive Director Environment pertaining to premises licences | Public report: For Information |
| This proposal: <ul style="list-style-type: none">• delivers Corporate Plan 2024-29 outcomes• provides statutory duties• provides business enabling functions | Dynamic Economic Growth, Providing Excellent Services, Vibrant Thriving Destination |
| Does this proposal require extra revenue and/or capital spending? | No |
| If so, how much? | N/A |
| What is the source of Funding? | N/A |
| Has this Funding Source been agreed with the Chamberlain's Department? | N/A |
| Report of: | Katie Stewart, Executive Director, Environment Department |
| Report author: | Robert Breese, Licensing Officer |

Summary

This report details the premises licences, and variations to premises licences, granted under the Licensing Act 2003 and administered by the Licensing Service from 1 September 2025 to 31 December 2025. It does not include any premises where Members have been involved in the decision-making process i.e. decisions made at Licensing Sub-Committee hearings.

The report also gives a summary of the enforcement action taken under the Licensing Act 2003, under the Police, Factories (Misc Provisions) Act 1916, and under the City of London (Various Powers) Act 1987 between 1 September 2025 to 31 December 2025. In addition, the report presents data from the 'traffic light' risk scheme introduced within the City of London on 1 April 2013. The data gives a view of the scheme between 1 July 2025 to 31 December 2025.

Recommendation(s)

Members are asked to:

Note the report

Main Report

1. Pursuant to the instructions from your Committee, I attach for your information lists detailing 'premises licence' applications (Appendix 1) and variations (Appendix 2) granted by the Licensing Service between 1 September 2025 to 31 December 2025. Each of these appendices contain details of any conditions attached to the premises licences.
2. The report also contains information appertaining to the number of personal licences issued and the number of pavement licences issued. This information is also contained in Appendix 2.
3. Any questions of detail concerning premises licences can be obtained from the Corporation's public register which can be found at:
<https://www.cityoflondon.gov.uk/services/licensing/alcohol-and-entertainment/search-the-public-register> or by email to
licensing@cityoflondon.gov.uk
4. Licensing Officers often mediate throughout an application process to try and find a position where the licence grant works for all stakeholders. Pre-application advice can involve engagement by email, alongside coordinating site meetings with the police, environmental health and other responsible authorities. Officers will discuss all aspects of the application and potential amendments to the application to ensure compliance with both legislation and the City Corporation Licensing Policy. The significance of such mediation is in reducing the number of representations and avoiding the cost for all parties in having to attend a hearing.
5. Notable mediation in the period 1st September 2025 to 31st December 2025 included a new premises licence application at 125 London Wall. A pre-application site meeting was coordinated, involving the proposed licence holder and members of the City of London Licensing team and the City of London Environmental Health team. The application caused initial concern as it was for an event space in an area on the 18th floor that had a roof terrace in close proximity to Barbican residents. Various conditions were agreed which would include no music on the terrace, and doors and windows onto the terrace remaining shut at all times. Informal agreements were reached on no use of the terrace at all (and doors to the terrace secured) by 2300 hours daily. With just people noise escape from the terrace to consider, it was our position that the licence could be granted, agreed conditions attached, with confidence that doing so would not adversely impact the licensing objectives and would still allow the business to potentially thrive. A representation from a local resident was received early in the period for representations, and was withdrawn when they were made aware of more details about the application from the site visit and subsequent conditions agreed.

6. Licensing Officers undertake routine enforcement visits to check on premises licence conditions where there are concerns, e.g. closing times, compliance with Temporary Event Notices and managing numbers of people consuming alcohol outside venues, and in response to complaints. The Department's Policy Statement on Enforcement (<https://www.cityoflondon.gov.uk/assets/Business/policy-state-of-enforcement-25.pdf>) is followed prior to escalating action and taking legal proceedings.
7. The Statement on Enforcement conforms to the Regulators' Compliance Code and the regulatory principles required under the Legislative and Regulatory Reform Act 2006. It sets out the general principles and approach which Officers are expected to follow and addresses issues of proportionality, consistency, targeting, transparency and accountability.
8. This report outlines the enforcement activity of the Licensing Service in relation to premises with a licence granted under the Licensing Act 2003 from 1 September 2025 to 31 December 2025 (Appendix 3). This shows the number of visits undertaken, the number of enforcement actions taken, and the number of noise complaints received. Enforcement actions include warning letters, simple cautions, legal proceedings, and the total number of prosecutions in progress and completed.
9. Appendix 3 also includes data from 1 September 2025 to 31 December 2025 that details the response to intelligence and complaints relating to unauthorised street collections and unauthorised street trading. This data shows the number of visits undertaken and the number of enforcement actions in relation to these visits – warning letters, verbal advice given, and the total number of prosecutions in progress and completed.
10. Appendix 3a contains a detailed summary as to the outcome of any completed prosecutions as referenced in Appendix 3.
11. More widely, enforcement arrangements are currently coordinated at the Weekly Night-Time Economy partners meetings and are attended by representatives from all enforcement agencies. Joint visits are organised via this forum and subsequent reports are used to add to the top-level premises list that comprises those premises that have accrued the most points under the 'traffic light' risk scheme. These are then monitored by relevant enforcement officers.
12. This report details data produced from the 'traffic light' risk scheme between 1 July 2025 to 31 December 2025. Further details can be seen in Appendix 4.
13. There is a very good working relationship between the Port Health & Public Protection (PH&PP) Licensing Team, the City of London Police Licensing Team and the PH&PP Pollution Control Team, all of whom are based at the Guildhall. These relationships and lines of communication have been maintained with regards to remote working, and we have furthered our relationships with various stakeholders through Operation Reframe – a regular monthly collaborative partnership with numerous responsible authorities aimed at building trust and confidence in our work and creating safe spaces.

14. There are also other City Corporation Departments routinely involved in enforcement, including the City of London Planning team. Where it appears that a material change of use has occurred at a licensed premises, or there is a failure to comply with any condition attached to a planning permission or a breach of planning controls, officers from the Planning Department may take appropriate enforcement action.
15. The Memorandum of Understanding (MoU) between the City of London Police and the Environment Department agreed in November 2011 (when it was the Markets and Consumer Protection Department) outlines specific arrangements for cooperation between the teams.
16. Any complaints about licensed premises are dealt with by the relevant agency/team, e.g. crime and disorder – Police, fire safety – London Fire Brigade. As far as PH&PP are concerned, complaints relating to the conditions on a licence will be dealt with in the first instance by the Licensing Team, but if there are noise issues the Pollution Team will also be involved.
17. Investigations are undertaken and if there are grounds for a review of the licence in relation to the licensing objectives, then the responsible authorities can apply accordingly. In practice, potential applications are considered at the Licensing Liaison Partnership meetings, and agencies/authorities support one another in providing evidence and making applications.

Implications

Corporate & Strategic Implications:

Strategic implications – None

Financial implications - None

Resource implications - None

Legal implications - None

Risk implications - None

Equalities implications – None

Climate implications - None

Security implications – None

Appendices

- Appendix 1 – New Licence Applications issued between 1 September 2025 to 31 December 2025.

- Appendix 2 – Applications to vary a licence issued between 1 September 2025 to 31 December 2025.
- Appendix 3 - Enforcement Action carried out between 1 September 2025 to 31 December 2025 (including noise complaints received).
- Appendix 3a – Summary of Prosecutions carried out between 1 September 2025 to 31 December 2025.
- Appendix 4 (Non-Public) – Update on the risk scheme as of 31 December 2025.

Background Papers

None

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